

The meeting of the CASL Board was held at the Downtown YMCA on August 19, 2004, with the following members present: David Stone (President); Bobby Dann (Past President); Chris Varnell (Treasurer); Jeanette Carroll (Registrar); Renee Leavens (Recording Secretary); Larry Alexander (GCAC); Sandy Daigle & Barry O'Neal (CAT); Donnie Rains (CS); Stan Kupiszewski (CYF); Doug Berg (FC); Leslie Rowe (FTO); Kristie Perry & Mark Wiley (RB); Mike Patrick (RG); David Nagle (SM). Ron Snider & Danny Huffman were present representing the provisional Mosby Park team.

David Stone, President, called the meeting to order at 6:45.

A quorum was established by roll call.

The President called for orders of the meeting

The President presented the proposed agenda for the meeting.

Motion – S. Daigle - Accept agenda as presented; Second – D. Rains; Vote – Approved.

Minutes from the July 6, 2004, meeting were read.

Motion – D. Rains – Accept minutes as read; Second – S. Kupiszewski; Vote – Approved.

DISPOSITION OF THE AGENDA – REGULAR ORDERS:

Reports of the Officers:

Treasurer – Chris Varnell reported a balance on hand as of 7/31/2004 of \$9,408.87. At the end of tonight's meeting he will distribute refund checks to teams that have a balance leftover of money they had prepaid to cover late registrations.

Registration Secretary – Jeanette Carroll reported a total of 1,385 swimmers registered for the 2004 season. This was a drop of 80 swimmers compared to 2003. She reported 115 registered divers for 2004. This was a drop of 10 compared to 2003. Everyone worked hard and cooperated well to get registrations and meet results properly turned in. She further reported though, early in the season a pool rep phoned her to report that after a meet they noticed a member of their own team had been listed on the lineup more than the 5 times allowed. They would accept the penalty and the corrected score for that meet. Ms. Carroll felt the pool rep did the proper thing by reporting the error, but since the opposing team did not notice the error and file a protest there was nothing for Ms. Carroll to do. She brought this incident up, to make the Board aware that the problem so prevalent last season is still occurring. Teams need to carefully check their lineup before each meet and are free to check the opposing team's lineup afterward.

UNFINISHED BUSINESS:

City Meet Review – D. Stone reported that even though the afternoon storm caused the schedule to be compressed, everything still came out all right. The draft of the City Meet Handbook is out there and needs to be finalized.

S. Daigle from CAT agrees that City Meet was good but did need to report a major glitch

involving the heat sheet. CAT turned their entries in on time in electronic form along with a hardcopy of everything. They were under the impression all was fine until the psych sheet was posted on the CASL website on Wednesday before the meet. It showed that all of CAT's entries were included without times. She immediately called Sharon Hollen from the host team CCAC. Sharon went into Meet Manager and saw CAT's times were properly imported into Meet Manager, but were not in the Psych Sheet it created. Because of his familiarity with the Hy-Tek software, David Stone was consulted. He contacted Hy-Tek and reported their explanation to be a problem in communication between the version of team manager CAT was using and the version of Meet Manager CCAC was using. The parties were able to correct the problem, but since the heat sheet was already in printing, CCAC was unwilling to stop printing, reseed and print a corrected version. They felt it could not be done in the 24 hours left before the Thursday night deadline.

A benefactor on the CAT Team agreed to pay the cost of reprinting. Barry O'Neal, CAT President, went to Dalton, picked up the info, reseeded, and reprinted at a cost of \$928.63. This was accomplished in time to meet the Thursday night deadline. CAT asked CCAC to reimburse them for the cost but CCAC declined and has been unwilling to discuss the issue further. CAT feels that since this was the League Championship everything possible should have been done to insure a fair playing field. CAT had several swimmers that were expected to contend for high point trophies. If they were made to compete in the slowest heats, this could have greatly affected the results. (Note-CAT did have two high point runner-ups from this meet.)

CAT feels that when one of the USS teams accepts the opportunity to host the meet and raise money for their team, they also accept the responsibility to insure accuracy to every degree possible. Selling 500 heat sheets at \$10 each is \$5000, subtract the \$1000 to print leaves \$4000 profit. Subtract the \$1000 to reprint still leaves \$3000 profit just on heat sheets.

Motion – S. Daigle – The CASL will reimburse CAT for their expense to reprint the 2004 City Meet heat sheets at a cost of \$928.63; Second – D. Berg. (Note-on the next page this motion is tabled).

In David Stone's discussion with Hy-Tek, they indicated to him they have encountered this glitch before. Their explanation, though David does not agree, was that it was because CAT had not updated to the latest version of Team Manager available. David also said when the psych sheet was first posted he was unaware of the problem and did not notice anything wrong upon first looking at it. From CCAC's standpoint, they were flooded with entries on Friday night at the Bullfrog Meet. David sees it as a double no-fault situation. The team designator problems were not part of this situation.

Several teams expressed disappointment that CCAC will not respond. They felt it was not in the best interest of good sportsmanship. Some felt this situation and CCAC's handling of it should affect their next opportunity to host this meet. Many teams use older versions of Team Manager. Fearing this could happen again, teams were in agreement about having the opportunity to review the seeded entries before the heat sheet is printed.

Larry Alexander of GCAC was asked about how much money the host team can earn at this meet. He said there are many factors that affect the profit, for example advertising, entries, rent, and timing costs. CCAC had to pay for timing and also for the increased Warner Park rent. Note that the July 6th minutes showed CASL agreed to an increase of the swimmer surcharge from \$3 to \$4 to cover the increased rent. Larry said the host team can expect to make in the neighborhood of \$15,000.

D. Rains felt that CCAC has a fiduciary responsibility to make it right. R. Leavens stated that in her experience running the computer several years for the SM Developmental meet she would have reprinted the heat sheet and Signal Mountain would have absorbed the cost. B. Dann said the By-Laws do not address this situation. C. Varnell felt we would be setting a precedent by reimbursing this fairly large expense. S. Kupiszewski wondered if by reimbursing CAT the CASL Board would be taking on the financial responsibility to cover all mistakes made by the host team now and in the future.

The idea of splitting the expense 3 ways (CCAC, CAT, and CASL) was discussed. The one thing everyone seemed to agree on was that the City Meet Handbook needs to be finished immediately and this problem should be addressed in it. There should be a timeline included in the procedures allowing for the review of the heat sheet by all the pool reps before it is sent to the printer.

Motion – D. Raines – Move to table the previous motion while asking the secretary to write a letter to CCAC's pool rep encouraging them to settle this matter with CAT before the next meeting; Second – M Wiley; Vote – Passed.

Note-at the next meeting, the first motion must come off the table, and then be withdrawn or voted on.

NEW BUSINESS:

Election of Officers for 2004-2005 – Bobby Dann and Chris Varnell brought up the fact that some duties, preparing certain governmental filings such as Form 990, State Annual Report, State Solicitation Application etc, have been slipping through the cracks. Recently a report was filed late and a fee had to be paid in order for the League to be reinstated. Perhaps the Board should consider expanding to include a corporate secretary. We need to come up with job descriptions listing who has what duties, to make sure nothing is overlooked again in the future. As it stands now, when the President puts together the agenda he thinks about what was done this time last year. There needs to be a better system to help insure the future of the League. To that end, each officer needs to send Bobby Dann a description of what they do in list form, not a narrative, and include a timeline.

One duty a corporate secretary could be responsible for would be to keep copies of the governing documents (By-Laws, Rules & Regulations, Dual Meet Handbook) showing when and why any change is made to them. A change made two years ago to the By-Laws for instance, may have had a good reason but at this point in time no one on the Board knows the reason. This means the Board may repeat past mistakes or waste time discussing items already addressed. A corporate secretary would also keep copies of all governmental filings.

The web site master is Bruce Rogers. He has done a terrific job, but should have an assistant. There should be someone who is being trained to take over at some point in the future.

David Stone announced the slate of officers for tonight's election as follows:

President – Henry Tharpe (CCAC)

President-Elect –

Treasurer – Chris Varnell (RB)

Registration Secretary – Jeanette Carroll (RG)

Recording Secretary – David Nagle (SM)

As of tonight, no one has agreed to serve as President-Elect. Henry Tharpe has some ideas and will contact those people between now and the September meeting. There were no nominations from the floor.

Motion – S. Kupiszewski – Accept the slate of officers as presented by acclamation; Second – M. Patrick; Vote – Passed.

COMPLETION OF THE AGENDA:

The tabled motion on page 2 needs to come off the table and either be withdrawn or voted on at the next meeting.

Officers need to send Bobby Dann a listing of their responsibilities with a timeline.

David Stone asked that anyone needing to make changes to his address list, please do so before leaving this evening.

The next meeting is scheduled for Thursday September 16, 2004, at the downtown YMCA. With the completion of the agenda, the President called for the question at large regarding a call for adjournment. Motion to adjourn – C. Varnell; Second – S. Daigle; Vote – Passed.

President D. Stone closed the meeting at 7:38 p.m.

Respectfully submitted,

Renee Leavens, Secretary