

CASL Chattanooga Area Swim League, Inc.

Minutes of Regular Board Meeting

April 21, 2005

Page 1

The Board met at 6:30 p.m. at the Downtown YMCA with the following members present:

Henry Tharpe, president (Dalton Dolphins); Jeanette Carroll, registration secretary; Chris Varnell (treasurer); David Nagle, secretary (Signal Mountain); Julie Tharpe (Dalton Dolphins); Ron Snider (Mosby Park); Ronnie Kimball (CGCC/diving); Nelda Welch (Ridgeside); Donald Rains (Colonial Shores); Mike Patrick (Ringgold); Bruce Rogers (Stuart Heights); Douglas Torrance (Signal Mountain); Mark Wiley (Red Bank); Michael Mathis (Chattanooga Golf and Country Club); Cheryl Tompkins (Cumberland) _____{others}_____

Prior to the beginning of the formal meeting, a representative from Pannell Swim Shop made a presentation of services it has available for teams in the league. A copy of the flyer distributed by Pannell Swim Shop is attached to these minutes.

Mr. Tharpe called the meeting to order and determined that a quorum existed.

The agenda for the meeting was finalized. Mr. Rogers moved that the agenda be followed as presented. Ms. Tompkins seconded the motion. A vote was taken, and the motion passed unanimously.

The minutes from the board meeting of March 17, 2005, were reviewed. Mr. Rogers moved that the minutes be accepted as written. The motion received a second. A vote was taken, and the motion unanimously carried.

DISPOSITION OF THE AGENDA – REGULAR ORDERS:

Reports of the officers:

Treasurer's Report. Mr. Varnell reported that there is \$4,210.76 in the checking account and an additional \$4,569.18 in a money market account. There are \$35.00 in outstanding checks.

A committee comprised of Mr. Varnell and Mr. Bill Caulkins was appointed to study if the salaries of officials are competitive and whether they need adjustment. Team fees will remain the same but will be evaluated as the season progresses with a view toward the cash flow.

Registration Secretary's Report. Ms. Carroll reported that the registration meeting held on April 18 was productive and successful. All teams were represented at the meeting.

Reports of Standing Committees:

Officials – No report of this committee was given, but a special presentation was made by Mr. Bill Caulkins, a summary of which appears hereinbelow.

Dual Meet – No report from this committee was given, but the schedules for all three divisions were approved as discussed hereinbelow.

Publicity – No formal report of this committee was received, but the issue of marketing was thoroughly discussed and is summarized hereinbelow.

Membership – No report was given.

City Meet – No report was given.

Awards – No report was given.

Financial Administration – No report was given.

Bylaws – No report was given, but a thorough discussion was had as summarized hereinbelow.

Reports of Special Committees: No reports were given.

UNFINISHED BUSINESS:

A. Advertising. Mr. Raines advised the board members of his efforts to obtain billboard advertising for the league. He has spoken with Mr. Mark Sosna, who is in that business. Mr. Sosna advised Mr. Raines that the league would be expected to pay only for vinyl and the labor to install the billboard, which he expects to be less than \$1,000. Mr. Tharpe has inquired of a friend about designing an advertisement for the billboard, which he expects to obtain at no cost to CASL. Mr. Tharpe and Mr. Raines will consult together about the timeline for this advertising. Mr. Mathis pointed out that the billboards need to be timely to be effective. They will likely remain up for six weeks. Ideally, we would like to have the billboards up by mid-May. The billboard will likely direct persons to the CASL website for more information.

Mr. Snider moved that the board authorize an expenditure of no more than \$1,200 for the production and placing of the signs. The motion received a second from Ms. Tompkins. A vote was taken, and the motion passed unanimously.

Mr. Tharpe advised the members of the board that the head Clemson coach will not be able to attend a clinic before the season begins. An assistant coach from the University of Georgia may be able to attend, which will be much less expensive. The consensus among the board members appeared to be that the billboards would be the best use of the league's funds.

B. Certifications of Swim Coaches. Mr. Tharpe reminded the board that all coaches in the league must have all three of the following certifications:

- American Red Cross Safety Training for Swim Coaches
- Standard First Aid
- Cardiopulmonary Resuscitation

Lifeguard Training is equivalent or better. Mr. Stan Corcoran has volunteered to conduct a clinic to certify or recertify coaches. All teams must comply with this requirement and must have a coach on the pool deck at all times who has met these requirements. Mr. Tharpe will coordinate this with Mr. Corcoran. Ms. Carroll reminded the members that she must have copies of those certifications for the coaches of every team in order to place them in her file.

Mr. Tharpe appointed Mr. Wiley as the *de facto* chair of this committee. Mr. Tharpe and Mr. Wiley will coordinate this with Mr. Corcoran.

NEW BUSINESS:

A. 2005 Meet Schedule.

Mr. Patrick advised the board that he had sent a proposed schedule to the pool representatives of teams in the Red Division and had received favorable responses from all teams except that he had received no response from East Ridge or Chattanooga Golf and Country Club. However, the representatives from East Ridge and Chattanooga Golf and Country Club were present at the meeting, reviewed the proposed schedule, and approved it on behalf of their clubs. A copy of the schedule for the Red Division is attached to these minutes.

Mr. Patrick made a motion to approve the dual meet schedules for all three divisions. The motion received a second from Ms. Tompkins. A vote was taken, and the motion passed unanimously.

B Diving.

Ms. Kimball advised the board members of upcoming events relating to diving. Baylor Swim Club has agreed to sponsor ten individuals who wish to attend a class for diving coaches on May 1 in Nashville. The cost is \$75.00 per person, but those persons must register before May 1. Mr. Tharpe will distribute an e-mail message to various persons encouraging them to contact Mr. John Bonds or Mr. Ed Jolley.

Ms. Kimball also announced that a clinic for judges, scorers, and announcers will be conducted at 6:00 on May 28 and 29 at the Baylor pool.

Ms. Kimball also announced that a clinic for coaches in dual meets will be held at 6:00 on May 26 at Baylor School.

Ms. Kimball also announced that there will be clinic for children interested in diving. There will be no charge for this clinic. It will be conducted at the Baylor pool beginning at 6:00 every night between May 16 and May 20 and again between May 23 and May 27.

Ms. Kimball also noted that the diving championship for the City Meet will be held on July 12, not on July 13. Developmental meets are scheduled for June 18 and July 9.

C. Lightening protection. A brief discussion was had about lightening protection at the pools used for dual meets. Some, but not all, of the pools in the league have such protection.

SPECIAL BUSINESS:

A. Revisions of bylaws and rules/regulations. Mr. Bobby Dann distributed a handout regarding consolidation and clarification of the bylaws. He noted that bylaws pertain to the CASL board meeting, not to the process of operating a swim meet. Mr. Dann presented a revised set of bylaws for the CASL corporation. Operational rules have been moved to the Rules and Regulations/Dual Meet Handbook and removed from the Bylaws of CASL. These alterations will be considered and voted upon at the May CASL board meeting. The most substantive proposed rule change appears to be a revised definition of the senior swimmers age group.

Mr. Rogers offered a motion that any proposed rule change regarding ages of swimmers be effective beginning in the 2006 season. The motion received a second. A vote was taken, and the motion passed unanimously.

B. Officials. Mr. Bill Caulkins was present at the meeting. He advised the board that a clinic for officials will be conducted on May 9 (Monday) or May 11 (Wednesday) at 6:30 in Room 316 of the Downtown YMCA. It will last approximately two hours. Mr. Calkins distributed forms to interested persons. A copy of the form is attached to these minutes.

Mr. Calkins asked the pool representatives to encourage the coaches to attend because sometimes the rules have changed, and coaches may not be aware of those changes. He observed that it is best for interested persons to attend the clinic every year. Interested parents should attend so that they may better understand meets. Mr. Calkins also reminded the board that every team must have a substitute official. He requested to be provided with a list of the names of substitute officials for every team as well as a list of current CASL board members and the schedule for dual meets.

COMPLETION OF THE AGENDA:

The next meeting will be held at 6:30 on May 26, not May 19 as previously scheduled. CASL has reserved two rooms (the Community Room and Conference Room No. 2), both of which are on the first floor of the Downtown YMCA. The board will meet in one room, and the coaches will meet in the other room.

ADJOURNMENT

Following completion of the business brought before the board, Dr. Torrance moved that the meeting be adjourned. The motion was seconded the motion by Ms. Tompkins, after which a vote was taken, and the motion passed unanimously.

Respectfully submitted,

David Nagle, secretary